

## Interview

A rapport building approach to the interview is recommended.

### Witness *(person with relevant information)*

**Witness Name:**

**School:**

**Grade:**

**Emergency Contact:**

**Relationship to the student of concern:**

**Interviewer(s) Name and Title:**

**Location, Date and Time:**

1. Thank you for talking with us today. We are trying to understand what happened and make sure that everyone is safe. Please describe what happened (said/did) in as much detail as you can remember.

2. What did you think they meant when they said or did that? Was this concerning to you?

3. How do you feel about what (the student of concern) said or did?

4. Why do you think they (the student of concern) said or did that? Is there anything that may have led to this incident?

5. What do you think they (student of concern) will do now?

6. Do you have any safety concerns about this situation? If so, what can we do to help you feel safer?

7. Has (the student of concern's) behavior changed over time? (The change could be positive or negative). Describe any changes.

8. Has (this student) ever done something that made you feel afraid, unsafe, uncomfortable, or worried?

9. Have you had to change anything you do because of the behavior of this student? If so, please describe.

10. Are you aware of anything that has happened that has been particularly upsetting to (the student of concern)?

11. When they (student of concern) become angry, frustrated, or upset, how do they usually react?

12. Have you ever heard of them (the student of concern) talking about suicide, self-harm, hurting themselves, hurting others? If so, please describe.

13. Have you ever heard of them (student of concern) using or talking about weapons? Do you know if (this student) has access to guns or other weapons?

14. Have you ever heard (the student of concern) talking about violent topics, violent acts, or violence in general?

15. Do you know if they have acted violently or aggressively? (ex. hurting animals, damaging property, getting in fights, yelling, screaming)

16. Have you heard (the student of concern) planning for some sort of violent incident? If so, please describe.

17. Do you have concerns that another student might help (the student of concern) carry out a plan to hurt others?

18. Who are the people who know them the best? (Include name, relationship with student, and contact information when possible).

19. Is there anyone that they have had an issue or negative interaction with? If so, include a narrative of the circumstances.

20. Are you aware whether (the student of concern) is on social media? Do you know any usernames? Have they posted anything concerning? Are you willing to show us the posts/account?

21. Is there anything I can do to help kids feel safe in school?

22. Is there anyone else that we should talk to as we are trying to understand this situation?

23. Is there anything else we should know about this situation or individual?